



BELKNAP COUNTY COMMISSIONERS
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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes October 18, 2018

In Attendance: Commissioners Dave DeVoy and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Taylor to approve the minutes, S/DeVoy. Unanimous. **Motion passed.**

Calendar: There was no discussion.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/DeVoy. Unanimous. **Motion passed.**

Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
10/3/2018	Payroll & A/P Manifest
10/10/2018	Payroll & A/P Manifest

Departmental Updates:

- Sheriff Mike Moyer provided an update on his department. He voiced his concerns with the new bail reform.
- County Attorney Andrew Livernois reviewed his departmental update. There was a discussion about the vacant VAWA grant funded position. County Attorney Livernois requested permission to apply for the VAWA grant. M/Taylor to approve the request, S/DeVoy. Unanimous. **Motion passed.**

Accept donation-Nursing Home: Nursing Home Administrator Shelley Richardson requested the acceptance of the donation received. M/Taylor accept the request, S/DeVoy. Unanimous. **Motion passed.**

Award bid-Nursing Home oven: Nursing Home Administrator Richardson requested the bid for the oven be awarded to Douglas Equipment. M/Taylor accept the recommendation and authorize the purchase, S/DeVoy. Unanimous. **Motion passed.**

Nursing Home Administrator Richardson reviewed the wage comparison sheet for nursing positions. There was a discussion about registry and the differences between a LPN and RN.

Financial Update: County Administrator Debra Shackett reviewed the financial reports. The shortfall in IT services was pointed out. There will be a shortfall in Maintenance due to electricity and water sewer charges.

The Nursing Home receivables were reviewed. County Administrator Shackett stated the collectibles are being done quicker and more efficient and continue to get better.

Other: There was no discussion.

Public Comment: Mike Sylvia, Belmont, stated he was concerned with the audit contract bid. County Administrator Shackett stated she would send copies of the RFP and the two bids received to the Delegation. Mr. Sylvia stated the last policy set by delegation allows for line item transfers within departments.

Non-public session per RSA 91-A:3, II (a) & (e): M/DeVoy to enter into non-public per RSA 91-A:3, II (a) & (e) for personnel and legal matters. County Administrator Shackett called roll: Taylor-Y and DeVoy-Y at 6:28 pm the Commissioners entered non-public session.

At 7:43 pm the Commissioners returned to public session.

Because of the continuing expressed opposition of Representative Sylvia and the potential for litigation, along with uncertainty as to the outcome, Commissioner Taylor moved that the special revenue fund established for the Sheriff's Department outside details be closed and that the funds previously assigned to it be reclassified as they would have been classified if the fund had not been established. Commissioner Taylor asked that the minutes reflect his reluctance to make the motion because of his belief that the fund as it had been established would have been in the best interest of the county taxpayers. Commissioner DeVoy seconded the motion, which passed 2-0.

Adjourn: M/Taylor to adjourn at 7:50 pm, S/DeVoy. Unanimous.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant